

GWAEA GUIDANCE FOR EXITING SPECIAL EDUCATION

FORM/ACTIVITY	CPN Competent Private Instruction	DEC Deceased	DRO Dropped out	MSK Moved Residence another state, know to be continuing	RRG Returned to Iowa Gen. Ed., Iowa IEP completed; student no longer eligible for Sp. Ed.	RRT Returned to Iowa Gen. Ed., Iowa IEP inactivated; student remains eligible for Sp. Ed.	PRC Parent revoked consent for Sp. Ed.	UNK Unknown	GCP Graduated with Certificate - Completed IEP	GRD Graduated - regular Diploma	RMA Reached Maximum Age
Meeting Notice	Optional	Optional	Optional	Optional	✓	Optional	Optional	Optional	Optional	Optional	Optional
Agreement to Excuse Attendance at IEP Meeting	This form is used when required member(s) of the IEP team request to be excused from attending an IEP meeting. It should be sent to parents with the Meeting Notice. If topics to be discussed at the IEP meeting require input from the team member requesting excusal, then that input must be submitted in writing prior to the meeting.										
Notice of Re-evaluation (if signed)					✓						
Re-evaluation (Page R)					✓						
Prior Written Notice of Proposed or Refused Action	✓	Optional	Optional	Optional	✓	✓	✓	Optional	✓	✓	✓
IEP Page A (Cover)					✓						
IEP Page D (Goals)	Must update on the most recent IEP										
Final Exit Form	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Final EC Outcomes (ECO)	This form is required for students ages 3-5 and must be completed at exit meetings.										
Post secondary Summary OR SAR										✓	✓
Procedural Safeguards Manual	This must be given to parents once a school year, as well as at the initial referral, upon parent request for an evaluation, at the first filing of a complaint, at the time of a request for due process and upon request.										
Child remains eligible?	YES	NO	YES	YES	NO	YES	NO	YES	YES	NO	NO
Would Child Find be required?	NO	N/A	NO	NO	YES	NO	YES	NO	NO	N/A	N/A

**DO NOT open a new IEP to exit students.
Use the Final Exit button on IEP Overview.**

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Additional information on Exiting Special Education can be found on pages 178-184 in the State Procedures Manual (July 1, 2015).

RRG (formerly known as RRC) -Returned to Iowa general education, either within or outside of AEA, Iowa IEP completed; *student no longer eligible* for special education.

RRT - Returned to Iowa general education, either within or outside of AEA, Iowa IEP inactivated; *student remains eligible* for special education.

DRO-Dropped Out

Documenting Exits Based on Nonattendance of Services or Nonattendance of School	When it is determined that a student should be exited from special education services for not attending services or for nonattendance of school, the student is removed from the roster and the Exit form is completed using the appropriate exit code for IMS.
	When a student is exited when he or she <i>attends school, but does not attend his or her special education service</i> , the correct exit code is RRT .
	When a student is exited because he or she <i>does not attend school</i> , the correct exit code is DRO .
	Complete a Prior Written Notice of Proposed or Refused Action form documenting the actions and provide this to the parents. Note on this form that the student maintains his or her special education eligibility (disability and program recommendations) and retains the right to return to the special education program or service.

PRC - Parent revoked consent for special education

Right to Revoke Consent for Services	<p>Effective December 31, 2008, federal regulations were amended to permit parents to unilaterally withdraw their children from further receipt of special education and related services by revoking their consent for the continued provision of special education and related services to their children. As long as a parent has the legal authority to make educational decisions for the child (married parents, divorced parents when each retain decision making rights, etc.), the school or AEA must accept either parent's revocation of consent.</p> <p>Note: Age-of-majority students also have the right to revoke consent for their special education services.</p> <p>An AEA or LEA may not use mediation or due process hearing to challenge the parent's decision or to seek a ruling that special education and related services must continue to be provided to the child.</p> <p>Parental revocation of consent must be in writing and upon revocation of consent the LEA or AEA must provide the parent with prior written notice before ceasing the provision of special education and related services.</p>
Revocation Ends all IEP Services and Supports	<p>Parent/age-of-majority student revocation affects all services and supports. That is, parents/age-of-majority students do not have the right to revoke consent for one or more of a student's special education services and to have other services continue.</p> <p>If a parent or age-of-majority requests that one or more special education services end and to have other services continue, use the IEP amendment or review process to address that request.</p>